


# IP - 1.1 - Administrative & Financial Approval Form for IP Related Expenditure

(To be filled in by the Faculty member only if the IP is filed in the name of SVNIT, Surat for onward submission through the HoD)

No: Date:

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| **Sr. No.** | **Item** | **Details** |
| 1 | Name of Applicant(s)/Inventor(s){as per IP (Patent/Design) Application} | (1) SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT- 395007 GUJARAT. |
| (2) |
| (3) |
| (4) |
| (5) |
| (6) |
| 2 | Type of IP (Patent/Design) | [ ] Process | [ ] Product | [ ] Design | [ ] Other |
| 3 | Nature of IP (Patent/Design) Expenditure | [ ] FER | [ ] SER [ ] Hearing | [ ] Renewal | [ ] Other |
| 4 | Title of the IP (Patent/Design) |  |
| 5 | IP (Patent/Design) Application No. |  |
| 6 | IP (Patent/Design) Filing Date |  |
| 7 | Total Charges Plus Taxes (in Rs.)(Subject to Maximum Permissible Limits) |  |
| 8 | Name of the Patent Attorney or IP Law Firm (must be the same who filed the application) |  |  |  |  |
| 9 | Attachments | 1. Approval Note taken before filing the IP (Patent/Design)
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| (2) |

I certify that the information provided above & in the attached document(s) is true and accurate according to my knowledge. The expenditure will be done as per the Institute norms and GFR-2017 rules. It is hereby requested to approve the above filing expenditure and the same may be debited from the Patent Attorney Fee Code: 1/380, if approved.

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|   Name: |   Name: |
| **Name & Signature of Faculty Member** | **Name & Signature of Head of the Department** |

**For Office Use**

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| **Recommended / Not Recommended** | **Recommended / Not Recommended** | **Approved / Not Approved** |
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| **Dean (R&C)** | **Dean (SW)** | **Director** |

# No. of Patent Filed & Granted

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| **Sr.****No.** | **Patent File Date** | **Patent No.** | **Title of the Patent** | **Inventor(s) Name** | **Patent Grant Date** | **Type of Patent** |
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**No. of Design Registration**

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| **Sr.****No.** | **Design Registration Date** | **Design No.** | **Title of the Design** | **Applicant(s) Name** | **Design Publish Date** |
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